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Smitaaher1984@gmail.com

# 17 Years of Experience in multitasking field

# Business Development | Sales & Marketing | Import & Export

<u>SAP SD</u>

~ Location Preference: Nashik ~

"Proactive, High-Energy Professional with the Merit of Executing Prestigious of Large Magnitude within Strict Time Schedule, Cost & Quality"

# OBJECTIVE

To emulate myself to an environment where, I can exhibit my skills with functional knowledge and ideas to become a top result achiever in ever-competitive market environment.

To congregate my skills to develop a strategic approach within an organization that can offer a challenging opportunity to excel in given task through hard work and dedication that can effectively enable us to achieve organizational goals and self-development.

# **PROFILE SUMMARY**

- Currently I seek challenging position where I can fully use my skill and expertise for the success of the organization.
- SAP SD Sales & Distribution Completed from Henry Harvin Institute in May 2022.
- MBA/PGDMM Marketing from NMIMS Narsee Monje Institute of Management Studies
- Travelled all over India for business development and sales revenue generation.

# AREAS OF EXPERTISE

# International & Domestic Marketing / Business Development

- Communication capture business via regular interaction like Phone, Emails, exhibitions, social media and frequent visits to domestic market for business development.
- Appoint agents/dealers in market.
- Arranging and active participation in exhibitions.
- Negotiation Skills Ability to negotiate with the customers, vendors, in depth knowledge of commercial activities.
- Marketing Research Carrying out effective research & intelligence into competitor products & other trends launched a new product, new policies and strong brand promotion by strong customer relationship to have upper hand on the Competitors and also expert in new market entry strategies.
- Deals with local customers like Govt. Utilities (Worldwide), Wind Mills manufacturers, Solar Industries, Wiring Harness Industries, Automobile Industries, Panel Builders, Consultant, Contractors etc.

# Vendor and Product Development

• Identify vendors as per new product required by International & Domestic market, product up gradation, Product Launching, Promotion and Growth.

## Key Skills

 International & Domestic Business Development, International & Domestic Sales and Marketing, Business Development Manager- Leadership, People Skill & Business Management, Vendor Development, Digital Marketing, Team Handling, New Product Development, Product Launching, Key Account Handling, Cross Cultural Communication Skill, Sales Management, Excellent Networking Abilities, Social Media Marketing, Strong Market Research, and Market Penetration, Computer & Internet Skill.

#### **TECHNICAL SKILLS**

#### Standards known:

DIN Standard for Electrical cable accessoriesIS Standard for Electrical cable accessoriesBS Standard for Electrical cable accessories5S – Overall factory 5S activities & auditsISO 9001:2015Lean ManagementIEC 61238 for Compression & mechanical connectors for power cables

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#### **CAREER HIGHLIGHTS**

Since Sept. 2014 to Till Date

## ELECTRO CRIMP CONTACTS (I) PVT. LTD. (NASHIK)

**Company Profile:** Electro Crimp Contacts (I) Pvt. Ltd. (ECC). ECC is engaged in manufacturing and marketing of world class quality Cable Lugs, Terminals, Connectors, Cable Glands, Battery Connectors, Flexible Connectors, DIN Rail Channels (MCB Channel), Friction Welded Bi - Metal Lugs and Connectors. Trading in all type of Crimping Tools, Cutters etc. from Haupa Germany.

- Position Business Development Manager
- **Reporting To -** Chairman-Managing Director, Executive Director & CEO.
- **Role** As a business development manager following are the responsibilities.
  - 4 Heading Sales & Marketing department including team of 04 marketing people.
  - Preparation of offers and client relationship.
  - 4 Active participation in government and private sector tenders as well as in online auction.
  - Active participation in execution of order till receipt of payment.
  - 4 Handling of Export, import shipments & all documentation for export, import jobs.
  - **4** Training to juniors.
- Additional Role
  - Playing major role with management in participation of <u>national and international exhibitions</u>.
  - 4 Successfully handled Lean Management 18 month's program, with government level different external audits.
  - 4 5S training to all staff & workers on weekly basis.
  - Handled 5S internal audits & external audits.
  - 🖊 To sustain 5S activity keep tracking for regular 5S activity & taking surprise audits.

Dec'2013 to June'2014

# NASHIK ENGINEERING CLUSTER (NEC) (NASHIK)

Role – Marketing Executive

Dec'2012 to Dec'2013

#### **KIMPLAS PIPING SYSTEMS LTD. (NASHIK)**

Role – Admin Executive

Feb'2007 to Dec'2012

#### TEKNOCRAT'S CONTROL SYSTEMS (I) PVT. LTD / TEKNOCRAT'S ACADEMY OF AUTOMATION & CONTROL TECHNOLOGY (NASHIK)

• Role – Admin Executive

June'2005 to Feb'2007

#### M/s VARDHAMAN FERTILIZER'S (NASHIK)

• Role – Account Executive

# Educational Qualification:

• MBA/PGDMM

**Completed Post Graduate Diploma in Marketing Management** from **NMIMS** (Narsee Monje Institute of Management Studies).

- Bachelor of Commerce Completed B. Com from K.T.H.M. College, Nasik in 2005.
- Higher Secondary School Certificate Completed H.S.C. from K.T.H.M. College, Nasik.
- Secondary School Certificate Completed S.S.C. from T. J. Chauhan Bytco High School, Nasik.
- Other Qualification:
  - Diploma in SCNA (Silicon Certified Network Administrator)
    - Completed one year diploma in IT Engineering.
  - Diploma in Mass Communication & Journalism
    - Completed Journalism from Y.C.M.O.U., Nashik in 2005.
  - Diploma In D.T.P. (Desktop Publishing)
    - Completed Graphic designing diploma in 2009.
  - Typing:
- o English 30 w.p.m
- Marathi 30 w.p.m.
- Tally ERP / Tally Prime
- Computer Skills:
  - Completed MS-CIT
  - Diploma in SCNA
  - Diploma in Desktop Publishing (DTP)
  - Diploma in Business Account (DBA)
  - Diploma in Computer Account (DCA)
  - OS know Win 98 / 2000 / 2003 / 2007 / 2008, XP & Vista.

## **SPECIAL ACHIEVEMENT**

- National level best stall award in 36 sq. mtr. to our company at Elecrama 2018 exhibition (Stall designed by me)
- National Computing Talent Search (NCTS) scholarship exam passed.
- State level achieved in Kho-Kho continually 3/4 years.
- Appreciation (Well done) cheques on seventh level.
- Project done on Mass Communication & Journalism.
- Seminar on working together works outside training.

	PERSONAL INFORMATION		
0	Date of birth	:	15 <sup>th</sup> Sept., 1984.
0	Marital Status	:	Married.
0	Language Known	:	English, Marathi & Hindi
0	Permanent address	:	"Tulsi Residency", ASB-60, Flat No.4, Ashwin Nagar,
			Cidco, Nashik - 422009
0	Passport No.	:	P9284195 (27/03/2017 to 26/03/2027)

# **PERSONAL STRENGTHS**

- Highly Motivated.
- Sincerity & Hard working.
- Professional and positive approach
- Strong analytical and quick decision-making skills.
- Winning / Positive Attitude in achieving set targets.
- Ambition to excel in profession.

#### HOBBIES

- $\circ$  Social Work.
- Net surfing.
- Photography & Video shooting.

#### LANGUAGE KNOWN

English, Hindi, Marathi.

SALARY DETAIL					
Expected Salary	:	Negotiable (As per company rule)			
Preferred Location	:	Nashik.			

# DECLARATION

I hereby declare that the above particulars are true & correct to be best of my knowledge & brief.

Yours Faithfully

(Smita Arun Aher)